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DEPARTMENT OF PUBLIC SERVICE AND ADMINISTRATION

NO. R. 8117 **30 October 2026**

PUBLIC ADMINISTRATION MANAGEMENT REGULATIONS FOR THE CENTRAL REGISTER, 2026

The Minister for the Public Service and Administration, in terms of section 18(1)*(a)* and (2), read with section 16(1)*(g)*, of the Public Administration Management Act, 2014 (Act No. 11 of 2014), and in consultation with the Minister responsible for local government, the Minister responsible for Finance and organised local government, hereby makes the Regulations as set out in the Schedule.



INKOSI EM BUTHELEZI, MP
MINISTER FOR THE PUBLIC SERVICE AND ADMINISTRATION
DATE: 30/03/26

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NO. **2026**

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PUBLIC ADMINISTRATION MANAGEMENT ACT, 2014

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SCHEDULE

1. Definition

In these Regulations, any word or expression to which a meaning has been assigned in the Act, bears the meaning so assigned, and unless the context indicates otherwise—

"**central register**" means the central register established in terms of regulation 3 of these Regulations;

"**head of institution**" means—

(a) in the case of a national department, provincial department or government component, the head of department as defined in section 1 of the Public Service Act, 1994 (Proclamation No. 103 of 1994); and

(b) in the case of a municipality, the municipal manager as defined in section 1 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000); and

"**the Act**" means the Public Administration Management Act, 2014 (Act No. 11 of 2014).

2. Application

These Regulations apply to the public administration.

3. Central register

(1) A central register is hereby established.

(2) The central register shall be utilised by institutions for disclosing information relating to former employees in the public administration who have—

(a) been dismissed on grounds of misconduct;

(b) resigned after disciplinary proceedings were instituted; or

(c) been charged with misconduct but resigned before disciplinary proceedings were concluded or instituted.

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(3) For purposes of subregulation (2)*(c)*, disciplinary proceedings will be deemed to have been instituted when an employee is charged with misconduct.

(4) A head of institution must ensure that the following information in relation to a former employee contemplated in subregulation (2) is entered into the central register within 30 days of the employee's dismissal or resignation—

(a) full name and surname of the former employee;

(b) identity number;

(c) personnel or staff number;

(d) position held at the time of dismissal or resignation;

(e) date of dismissal or resignation;

(f) details of the misconduct charges and the sanction in the case where the employee was found guilty of misconduct; and

(g) details of the misconduct charges in the case of a resignation before the conclusion or institution of the disciplinary proceedings.

(5) Institutions must utilise the information to confirm whether an individual has been dismissed from an institution or resigned before or after disciplinary proceedings were instituted against the employee.

4. Recording, reporting and monitoring

A head of institution must—

(a) keep a record of all disciplinary cases in the institution including instances where matters have been taken on appeal;

(b) report all disciplinary cases to the Unit in the format determined by the Unit;

(c) update the central register; and

(d) monitor compliance with all stipulated time frames to conclude disciplinary cases.

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5. Use of the central register in selection and recruitment processes

(1) An institution must utilise the central register for any recruitment process to verify each candidate shortlisted for appointment in the public administration to determine whether—

(a) the name of the candidate appears on the central register;

(b) the candidate—

(i) has been dismissed from the public administration;
(ii) resigned after disciplinary proceedings were instituted; or
(iii) was charged with misconduct but resigned before disciplinary proceedings were concluded or instituted;

(c) the candidate is precluded by any other law from being re-appointed in the public administration;

(d) the information contained in the application form is correct;

(e) the executive authority is required by law to continue with a disciplinary case against such candidate, if appointed in the public administration.

(2) When a shortlisted candidate appears in the central register, the employing institution must request further information from the relevant institution where the misconduct occurred and where the misconduct proceedings were concluded.

(3) A selection panel and an appointing authority must consider the information referred to in subregulations (1) and (2) as part of the recruitment and selection process to ensure that the candidate is suitable for appointment in the public administration.

6. Short title and commencement

These Regulations are called the Public Administration Management Regulations for the Central Register, 2026 and come into operation on a date determined by the Minister by notice in the *Gazette*.