

**DEPARTMENT OF LABOUR**  
**NOTICE 538 OF 2018**  
**Notice of the Productivity SA**  
**Annual General Meeting (AGM)**

Productivity SA is established in terms of section 31 of the Employment Services Act, No. 4 of 2014 as a juristic person and an Entity of the Department of Labour. Our mandate is to promote employment growth and productivity thereby contributing to South Africa's socio-economic development and competitiveness.

The organisation offers Productivity and Competitiveness Improvement Solutions to accelerate wealth and decent employment creation. Moreover, mechanisms to assist businesses to stabilise and become more profitable, in the form of a suite of Business Processes Improvement tools and Techniques which systematically help businesses of different sizes, including all their subsidiaries to optimise all aspects of underlying processes in the business to achieve financial stability, sustainability, more efficient results, wealth creation, job retention and creates environment conducive for job creation through the following programmes: Turnaround Solutions Strategies, Small, Medium and Micro Enterprise and Workplace Challenge Programme.

Productivity SA's objectives are aimed at enhancing the productive capacity and operational efficiency of enterprises throughout the business lifecycle to accelerate wealth and decent employment creation. The interventions include: Developing relevant productivity competencies and competitiveness in workplaces; Promoting and inculcating a culture of productivity and competitiveness mind-set and generating and disseminating productivity and competitiveness related information and knowledge.

In terms of clause 6 (6.1 – 6.6) of the Productivity SA's Constitution, the Board of Productivity SA is required to hold the Annual General Meeting each year within six months of the end of the preceding financial year of Productivity SA.

Notice is hereby given that Productivity SA's Board will be holding the Annual General Meeting with the Key Stakeholders: Department of Labour as Shareholder, Organised Business, Organised Labour and Government with a maximum of three representatives, Strategic partners and Alliances, appointed Internal and External Auditors, Media, Executive Committee to attend the Annual General Meeting to be held on:

- **Date:** 20<sup>th</sup> September 2018 (Thursday)
- **Time:** 10h00 – 13h00
- **Venue:** Accolades Boutique Venue, 72 Dale Road, President Park, Midrand

The Annual General Meeting will discuss the following for adoption:

- Productivity SA Annual Report for the period 2017/18
- Productivity SA Annual Financial Statements for the period April 2017 – March 2018
- Productivity SA Performance Information for the period April 2017 – March 2018
- Productivity SA Annual Performance Plan and Budget for the period 2018/19
- Productivity SA Priorities for the period 2019/20
- Productivity SA Strategic Plan and Annual Performance Plan for the Medium Term Strategic Framework 2019/20 – 2023/24

Please RSVP to Dorcas Khasake at: [dorcask@productivitysa.co.za](mailto:dorcask@productivitysa.co.za) on or before the 13<sup>th</sup> September 2018. She can be contacted at 011 848 5398 for further enquiries.